

**MINUTES OF THE MEETING OF THE  
GEORGE WASHINGTON REGIONAL COMMISSION**

June 21, 2010

Robert C. Gibbons Conference Room  
406 Princess Anne Street, Fredericksburg, Virginia

**MEMBERS PRESENT AND VOTING: Caroline:** Robert J. Popowicz (2<sup>nd</sup> Vice Chairman), David M. “Maxie” Rozell, Jr.; **Fredericksburg:** Mary Katherine Greenlaw (Treasurer), Matthew J. Kelly; **King George:** Joseph W. Grzeika; **Spotsylvania:** Jerry I. Logan, Benjamin T. Pitts (Chairman); **Stafford:** Mark Dudenhefer (Secretary), Susan Stimpson.

**MEMBERS ABSENT:** Dale W. Sisson, King George County.

**CHIEF ADMINISTRATIVE OFFICERS:** Beverly R. Cameron, City of Fredericksburg.

**STAFF:** Robert H. Wilson, Executive Director; Lloyd P. Robinson, Director of Transportation Planning; Kevin F. Byrnes, Director of Regional Planning; Andy Waple, Principal Regional Planner; David J-H. Lee, Senior Regional Planner; Marti Donley, Regional Planner; Laurel Hammig, Regional Planner; Danny Reese, Associate Regional Planner.

**CALL TO ORDER:** Chairman Pitts called the meeting to order at 6:30 p.m. with a quorum present, which was followed by the Pledge of Allegiance.

**APPROVAL OF THE GWRC AGENDA:** Mr. Wilson asked that the agenda be amended to include a new item 10.h. “Authorizing the Filing of an Application with the Virginia Department of Rail and Public Transportation for a Grant of Federal Funds.” Mr. Kelly then made a motion seconded by Mr. Popowicz to approve the meeting agenda, as amended. There was no further discussion and the motion was unanimously approved.

**APPROVAL OF THE MINUTES OF THE MEETING OF MAY 17, 2010:** Mr. Kelly made a motion that was seconded by Mr. Dudenhefer to approve the minutes of the meeting of May 17, 2010. The motion was approved, with Mr. Grzeika abstaining.

**PUBLIC INVOLVEMENT:** No comments were offered from the public.

**FINANCIAL REPORT:** Mr. Wilson directed the commissioners’ attention to the financial statements contained in the meeting packet and offered to answer questions. He also offered to answer questions about the final FY 2009 Financial Statements and the FY 2009 Single Audit Report, which he had received from the MillerFoley Group – the Commission’s FY 2009 auditor – moments before the meeting. There were no questions and Mr. Wilson informed the Commission members that no action was required.

**EXECUTIVE DIRECTOR’S REPORT:** Mr. Wilson turned the floor over to Ms. Utz, who briefed the members on the current marketing efforts of GWRideConnect. He also informed the members that Mr. Lee had recently completed the requirements for his Ph.D., prompting a round of applause for his accomplishment.

**OLD BUSINESS:**

No old business was discussed.

**NEW BUSINESS:**

**Resolution No. 10-34, Election of Fiscal Year 2011 Officers**

Mr. Kelly made a motion that was seconded by Mr. Dudenhefer to approve Resolution No. 10-34. There was no discussion and the motion was carried unanimously.

**Resolution No. 10-35, Fiscal Year 2011 Bank Accounts**

Mr. Wilson explained that the Commission's officers – along with himself – are authorized signers on the Commission's bank accounts, and that the following resolution was required by StellarOne Bank:

BE IT RESOLVED by the George Washington Regional Commission that it hereby grants to the following Commission members and the Executive Director the power to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with StellarOne Bank, except that for checks in an amount exceeding Seven-Thousand Five-Hundred Dollars (\$7,500.00), the signatures of two of the following authorized signers shall be required:

- Dale W. Sisson, Jr. – Chairman
- Robert J. Popowicz – First Vice Chairman
- Mary Katherine Greenlaw – Second Vice Chairman
- Susan B. Stimpson – Treasurer
- Jerry I. Logan – Secretary
- Robert H. Wilson – Executive Director

BE IT FURTHER RESOLVED that this authorization shall take effect July 1, 2010 and shall remain in effect until such time that the Commission acts to rescind it, either individually or in whole.

BE IT FURTHER RESOLVED that this Resolution supersedes all previous resolutions pertaining to StellarOne Bank.

Mr. Kelly then made a motion that was seconded by Mr. Grzeika to approve Resolution No. 10-35. There was no discussion and the motion was carried unanimously.

**Resolution No. 10-36, Fiscal Year 2011 Commission Budget**

Following a brief explanation by Mr. Wilson of the proposed budget – which included a proviso that he would likely come back to the Commission in October to have it amended pending the receipt of certain information not currently available – Ms. Greenlaw made a motion that was seconded by Mr. Popowicz to approve Resolution No. 10-36. There was no further discussion and the motion was carried unanimously.

**Resolution No. 10-37, Approving the By Laws of the George Washington Regional Commission**

Mr. Wilson provided a brief summary of the proposed By Laws, which reflect the changes that were enacted in the “Amended and Restated Charter Agreement of the George Washington Regional Commission” approved in September 2006. Mr. Grzeika suggested amending the language in Article 3.7 of the draft By Laws (“Vacancies”) to better clarify the process of filling an officer’s seat that has been vacated, and there was consensus that the following substitute language would achieve that end:

“Any officer vacancy occurring during the fiscal year shall be filled, for the remainder of the term, by a Commission member from the same locality as that of the member vacating the office. Such vacancy shall not affect the Rotation of Officers.”

Mr. Rozell expressed concern about the ability of the Commission to provide assistance to the towns of Bowling Green and Port Royal without those towns being explicitly referenced in the proposed By Laws. Mr. Wilson responded that the towns would continue to receive assistance by virtue of their inclusion in Caroline County.

Mr. Popowicz then made a motion that was seconded by Mr. Dudenhefer to approve Resolution No. 10-37. There was no further discussion and the motion was carried unanimously.

**Resolution No. 10-38, Approving Dunham, Aukamp & Rhodes as the Commission’s Auditor for Fiscal Years 2010 Through 2013**

Following a brief explanation by Mr. Wilson of the selection process used to recommend the proposal submitted by Dunham, Aukamp & Rhodes, Mr. Kelly made a motion that was seconded by Mr. Dudenhefer to approve Resolution No. 10-38. There was no discussion and the motion was carried unanimously.

**Resolution No. 10-39, Requesting Legislative Changes to the Virginia Public Procurement Act**

After a brief explanation of the issue by Mr. Robinson, Mr. Kelly made a motion that was seconded by Ms. Greenlaw to approve Resolution No. 10-39. There was no discussion and the motion was carried unanimously.

**Resolution No. 10-40, Authorizing a Task Order for On-Call Consulting Support for the Caroline County Train Station Project**

Mr. Robinson explained that in coordination with the Virginia Department of Rail and Public Transportation and the Federal Transit Administration, and upon the request of Caroline County, the Commission will facilitate the use of its on-call consultant by the County for the train station project proposed for Carmel Church. Mr. Popowicz made a motion that was seconded by Mr. Kelly to approve Resolution No. 10-40. There was no discussion and the motion was carried unanimously.

**Resolution No. 10-41, Authorizing the Filing of an Application with the Virginia Department of Rail and Public Transportation for a Grant of Federal Funds**

Mr. Kelly made a motion that was seconded by Ms. Greenlaw to approve Resolution No. 10-41. There was no discussion and the motion was carried unanimously.

**Other New Business**

The Commission recognized and thanked Mr. Kelly for his dedicated service to the Commission, and he was presented with a plaque.

**Adjournment:** There being no further business, the Commission meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Robert H. Wilson, AICP  
Executive Director

(Draft meeting minutes prepared by Laurel